



## ZDA INVESTMENT CERTIFICATE OF REGISTRATION CHECK LIST FOR SUBMISSION OF APPLICATION

- Application Form – Filled in/ Completed
- Certificate of Incorporation from PACRA – *Certified Copy*
- Certified Certificate of Share Capital – *Certified Copy*
- Shareholders & Directors List (PACRA PrintOut)- *Certified Copy*
- Identity Documents (NRC/Passport) of all Shareholders and Directors – *Certified Copies*
- Proof of Finance (Latest Bank Statement **or** Latest Audited Financial Statements **or** Letter of commitment from Financier)
- Detailed** Business Plan (with Jobs and Financial projections)
- General Tax Clearance Certificate from ZRA
- Receipt of Payment of **K14,916.00** *[for both Non-Refundable Processing Fee (K2,133.00) and Certificate of Registration Fee (K12,783.00) respectively]*
- Recommendation from MFEZ *(For MFEZ Applications Only)*

**A.R.R. No** \_\_\_\_\_

**Checked and Recommended for payment by:**

Full Names: .....

Position: .....

Date: .....

Signed.....